

Instruction Menu

This menu details topics that can be covered during library instruction sessions and the approximate length of time that it takes to cover each topic.

Introduction/navigation of library Web site: 10 mins.

- Services for students: (i.e. Gil Express, Borrowing materials, Ask-a-Librarian, etc.)
- About the library (hours, subject librarian directory, etc.)
- Passwords & Off-campus access
- Location of resources on library website (GIL, Find Journals, Find Articles, Research Guides, GALILEO)

Choosing a topic /Developing a search strategy: 15 mins.

- Broad versus narrow aspects of a topic
- Sources to help students focus their topic (i.e. databases such as Issues & Controversies)
- Choosing search terms
- Developing a research strategy

Reading Citations: 15 mins.

- Understanding the parts of a citation
- Identifying type of publication from the citation
- Locating an item from a citation

Finding Books, Article & More on a Topic: 30 minutes

- Searching in the EDS
 - What's in the EDS
 - Searching in the EDS (including narrowing search)
 - Interpreting search results
- Books
 - Distinguishing between eBooks and print books
 - Locating print books in the library
- Articles
 - Locating the article (i.e. full-text articles, using Find It @GSU, searching GIL for journals, magazines, or newspapers)
 - Evaluating journal articles (i.e. scholarly versus popular articles)
- Other types of media
 - Identifying various media types
 - Locating different media in the library

Finding & Evaluating Web Sites: 15 mins.

- Using subject Research Guides to find librarian selected Web sites

- Using search engines or databases to find Web sites
- Evaluating Web sites: authors, organizations, content, relevance, authority
- Wikipedia

Citing Resources: 10 mins.

- How to cite books and journal articles using MLA, APA, etc.
- Constructing an annotated bibliography (components)

Plagiarism 30 mins.

- What it is and how to avoid it

Hands-on practice (could include): 15 mins.

- Searching GIL for books on a topic
- Searching general databases on a topic

Advanced Instruction (in addition to items from the basic menu)

Research Process: 10 mins.

- Flow of scholarly information
- Research methods in subject area
- Books versus articles in a subject discipline
- Books, Journals, dissertations, conference proceedings, pre-prints in subject area
- Case studies, research articles, practical versus theoretical articles
- Primary and secondary sources

Finding books on a topic: 15 mins.

- Using subject area reference books
- Searching the library catalog by subject
- Using the "Narrow my Search" function in GIL
- Finding primary resources on a topic in GIL
- Obtaining books from other libraries (Interlibrary Loan, searching WorldCat)

Finding articles on a topic: 30 mins.

- When/why to go beyond the EDS
- Choosing subject databases: Research Guides, Find Articles subject list, GALILEO subject list
- Searching subject databases using advanced searching techniques
- Finding journals using FindIt@GSU, GIL and other library catalogs, and searching WorldCat
- Getting articles from other libraries (Interlibrary Loan, searching other library catalogs or WorldCat)

Specialized Resources: 15-30 mins. (Time varies by topic)

For example:

- Finding statistics on a topic
- Finding demographic information
- Using government documents
- Using maps
- Finding company information
- Finding critical articles for a poem, short story, play etc

Citing Resources: 10 mins.

- How to cite a source using a style such as MLA, APA, etc. (Advanced citation features)
- Constructing an annotated bibliography

Zotero/EndNote: 90 mins.

Hands on Practice: 15-30 mins. (Time varies according to exercise)

For example:

- Constructing a research strategy
- Searching different databases using the same research topic
- Student participation
- Worksheets
- Other

Other Options/Instruction Session Examples:

GSU1010 Library Session: 50 minutes

Finding articles on a topic, finding and evaluating Web sites, hands-on practice

English 1102 Library Session I: 50 minutes

Introduction to the Library Web site, sharing your topic [not quite as lengthy as developing a search strategy], searching GIL for books on sample topics, looking for articles on topics in Academic Search Complete or Research Library, and understanding citations and finding articles

English 1102 Library Session II: 50 minutes

Introduction to the Library Web site, developing a search strategy by developing a topic, searching general databases such as LexisNexis, Academic Search Complete, or Research Library, understanding citations and finding articles