



DEPARTMENT HEAD, TECHNICAL SERVICES

Position and Responsibilities:

Ranked as the #4 Most Innovative University by U.S. News and World Report, Georgia State University has one of the fastest growing research profiles in the country and a proven commitment to the success of students from all backgrounds. We welcome to our team a dynamic, knowledgeable leader for our service-oriented Technical Services department. The Department Head of Technical Services provides direction for all department activities, including purchasing, licensing, facilitating access to licensed content, discovery services, cataloging of materials in all formats, and physical processing of materials. Library services are supported by the Ex Libris Alma integrated library system. The Department Head provides leadership and vision for the department including developing and implementing creative approaches to the work of the department. The position has the opportunity to shape the success of the department through strategic planning, budget management, and management of departmental personnel, which currently consists of two librarians and eight staff members. The Department Head will work collaboratively and advance ongoing working relationships with the library's business office, collection development, special collections, digital library services and the College of Law Library. The Department Head reports to the Associate Dean for Collections and Technical Services.

Environment:

The Georgia State University Library expends a roughly six-million-dollar annual budget for materials. The collection contains approximately 1.5 million volumes plus special and archival collections in a wide range of formats, housed in the University Library – Atlanta Campus, and five additional library locations. The position operates in an environment of active consortial engagement through the University System of Georgia (USG) and the Association of Southeastern Research Libraries (ASERL). The USG initiative, GALILEO, provides access to electronic resources and other materials for citizens throughout the state of Georgia. The University Library is a member of ASERL, the Center for Research Libraries (CRL), and the Atlanta Regional Consortium for Higher Education (ARCHE).

The University Library, Atlanta Campus, provides one of the most attractive, open, and inviting educational facilities in the Southeast. With over 1.3 million visitors in the past year, the Library is an integral part of the University community. The Library is engaged with the campus community, offering a modern, inviting, and centralized facility supporting both teaching and research with extensive collections and outstanding assistance. Its signature Link, a multilevel glass structure that overlooks downtown Atlanta, connects the Library's two prominent buildings. CURVE (curve.gsu.edu), located in Library South, brings together students and expert researchers from all disciplines in a shared, hands-on, interactive space featuring cutting-edge hardware and software for data visualization and analysis. For additional information about the Georgia State University Library, visit library.gsu.edu.

Georgia State University, an innovative urban public research university, is a national leader in graduating students from widely diverse backgrounds. Georgia State readies students for professional pursuits, educates future leaders and prepares citizens for lifelong learning. Enrolling one of the most diverse student bodies in the nation at its downtown research campus, vibrant branch campuses, and online, the university provides educational opportunities for more than 50,000 students at the graduate, baccalaureate, associate and certificate levels. For additional information about Georgia State University, visit gsu.edu.

Required Qualifications:

- ALA-accredited Master's degree in information/library science.
- Minimum five years of successful and increasingly responsible professional experience in cataloging or acquisitions or electronic and continuing resources.
- Experience working in an academic library.
- Awareness of current practice, research and trends in cataloging, e-resources and acquisitions.
- Ability to provide leadership and vision for technical services.
- Experience supervising, mentoring, and training library personnel.
- Strong analytical and problem solving skills.
- Excellent oral and written communication skills
- Ability to work effectively with culturally diverse library users and colleagues.

Preferred Qualifications:

- Experience with budget planning and expenditure analysis.
- Experience working in a consortial environment.
- Experience supervising faculty librarians.
- Record of professional service and scholarly accomplishments.

Condition of Work

Twelve-month assignment

Faculty rank and status

Non-Tenure track

Support for research and professional activities

Salary and Rank

\$68,000 - \$75,000 for 12 months. Salary commensurate with the candidate's education and experience. Appointment at a faculty rank, on a contract renewal basis.

Submit a cover letter addressing the above qualifications; resume; name, address and phone number of three references, including immediate supervisor. Review of materials will begin March 5, 2018 and continue until the position is filled. Send materials to:

*Georgia State University
Attn: Human Resource Officer
University Library
100 Decatur Street, SE, Atlanta, GA 30303-3202
(404) 413-2700
liblao@gsu.edu*

All offers of employment at Georgia State University are contingent upon clear results of a thorough background check.

Georgia State University is an Equal Opportunity Employer and does not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.