

Policy - Library Conduct Policy

University Library
GSU, I-13
Organization Memorandum No. 13
06/09

Patrons of the University Library have the right to expect:

- A quiet and pleasant library environment conducive to research and scholarship and free of disruptive activity.
- Reasonable access to library materials.

To ensure Library patrons' rights, the Library strictly enforces Federal, State, local, and University rules governing behavior in public spaces. In addition, the Library has established Library-specific policies to protect patrons' rights within University Library. All patrons of University Library will refrain from the activities listed below:

1. Violating the Library's [Patron Food & Drink Policy](#).
2. Violating the Library's [Noise Policy](#).
3. Creating a disturbance or behaving in any manner that interferes with normal use of the Library, or that affects the staff's ability to provide service (including, but not limited to, rowdiness, noise, loitering, panhandling and offensive behavior).
4. Having bodily hygiene so offensive as to constitute a nuisance to others.
5. Leaving personal materials unattended. The Library is not liable for the loss or damage of personal materials and unattended items will be turned over to the campus police. The Library assumes no responsibility for unattended personal belongings.
6. Bringing in personal belongings not essential to the research undertaking or placing personal belongings or Library materials so as to impede access. Bringing in large or inappropriate personal items, including, but not limited to, bicycles, skateboards, bedrolls, carts, frame backpacks, and large duffle bags.
7. Leaving children unattended in the Library. Parents or guardians are responsible for their children's behavior while in the library. Children under the age of 16 must be accompanied by a parent at all times. Unattended children under the age of 16 will be escorted to security.
8. Removing or attempting to remove library materials or property without checking them out or without proper authorization.
9. Mutilating library materials; removing or attempting to remove electronic theft detection devices; misuse of, defacing or destruction of library materials or property, including furniture or equipment, in any way.
10. Concealing library materials in the Library for the exclusive use of an individual or group.
11. Being in an unauthorized area of the Library or remaining in the Library after closing or when requested to leave during emergency situations.

12. Selling, peddling and/or soliciting of merchandise or services to patrons while in the Library buildings.
13. Conducting unauthorized surveys, photography, or audio/video recording within the Library buildings. Authorization must be pre-approved by the appropriate Library administrator.
14. Using restroom facilities for activity other than the intended purpose for the facilities.

For violation of Federal, State, local policies for conduct in public spaces, or violation of the University Code of Conduct , Student Code of Conduct or the Library Conduct Policy, whether a member of the Georgia State University community or not, appropriate action will be taken.

Originally approved by Library Administrative Council, 8/29/95 Revisions discussed by LAC, 12/11/01; Approved via email, 12/18/01; (Reviewed/approved by GSU Attorney,12/18/01). Revised by AUL, Learning & Technology Initiatives. Approved by Library Administrative Council 8/23/07. Revised by LAC ad-hoc committee February/March 2009. LAC approved policy to be reviewed by Legal 03/10/09. Legal Reviewed April 2009. LAC Approved 06/16/09.