



Purpose: To support current and anticipated curricular needs through the doctoral level and faculty and student research needs in the areas of corporate finance, financial institutions, and investment.

General Collection Guidelines:

- a. Languages: With rare exceptions only English-language material will be ordered.
- b. Chronological Guidelines: Both materials about current issues and historical works will be selected.
- c. Treatment of Subject: Upper- and lower-divisions textbooks, both those used at Georgia State and others will be ordered selectively. Some popular works will be selected. Histories of finance and biographies of notable financial figures will be ordered, especially if they are standard or classic works.
- d. Types of Material: Most material acquired will be in the form of books and periodicals including trade publications. Included are dictionaries, handbooks, encyclopedias, directories, major advisory services, transactions and reports of congresses, conferences, and societies, government documents, and dissertations from other institutions (to be collected extensively).
- e. Geographical Guidelines: The major emphasis will be on the United States and Europe, especially England.
- f. Date of Publication: Current publications are emphasized, but non-current information is purchased selectively.

Observations and Qualifications by Subject Subdivision:

Collecting Level

Corporate Finance: Includes corporation finance; corporate asset selection and management; administration of the corporate capital structure; financial management of the multinational firm; theory of corporate finance; and financial management of operations.

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Financial Institutions & Financial System

Includes funds acquisition and liquidity management of financial institutions; asset management by financial institutions; managerial strategy for financial institutions; and theory of financial management of financial

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institutions, and regulation and flow of funds through the economic system..

Investment: Includes investment principles and analysis; investment instruments and investment policy and administration.

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