Purpose: To provide materials relevant to curricular needs through the doctoral level in support of the goal of providing competently trained managerial personnel for public service at the local, state, regional and national levels. Major areas of concern in the curriculum and for faculty and student research are public administration, public personnel administration, nonprofit management, city/county administration, the profession of city/county manager, metropolitan governance, FEDERAL/state/local governments, governmental budgeting, human resource development, transportation and aviation management, urban planning, emergency and disaster policy and management, and financial administration.

General Collection Guidelines:

a. Language: English will be the primary language of the collection.

b. Chronological Guidelines: The main emphasis will be on materials about current issues, but some historical works will be ordered in consultation with the faculty.

c. Geographical Guidelines: The main emphasis is on the United States, especially the Southeast. Material on Georgia cities, especially Atlanta, and on cities and counties throughout the country with a population of 500,000 to 2,000,000 will be ordered extensively.

d. Treatment of Subject: High quality books, especially in the area of public administration, will be selected.

e. Types of Materials: The collection will consist primarily of books and periodicals. Special reports and studies of planning and development commissions and of local, state, and national government agencies are important, as are publications of professional organizations, such as the American Society for Public Administration, the International City Management Association, and the National Association of Schools of Public Affairs and Administration.

f. Other General Considerations: The curriculum and library needs overlap with the departments of Criminal Justice, Political Science (in the areas of urban politics and budgeting), Finance, Managerial Sciences (in the areas of organizational theory, behavior, and process and personnel management), and Economics (in the area of governmental finance and taxation).

Observations and Qualifications by Subject Subdivision: Collecting Level

| Public Administration | 3C |
Public Personnel Administration  3C
City/County Administration     3C
The City/County Manager       3C
Federal/State/Local Governments 3C
Governmental Budgeting        3C
Financial Administration     3C

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