



WORK STUDY STUDENT
PERIMETER LIBRARY SERVICES (NEWTON CAMPUS)

Department: Perimeter Library Services (Newton Campus)

Description: The Newton Campus is currently seeking to hire one FWS student.

Examples of Duties:

- Charging and discharging materials at the circulation desk
- Shifting and straightening books on the shelves
- Refill supplies
- Sorting and unloading books at the appropriate location
- Helping to maintain the library collection and general upkeep of the building

Qualifications:

- Currently enrolled in at least 6 credit hours
- Must be a recipient of the Federal Work Study program (FWP)
- Comfortable with technology and have a basic proficiency with Microsoft Office 2016, Office 365, web searches, PAWs, and iCollege
- Must be dependable and punctual
- Attention to detail and ability to multitask
- Able to lift and push 30 lbs. with or without reasonable accommodations
- Effective written and verbal communication skills

Hours and Shifts: 8-5:30 Monday through Friday (depending on class schedule)

Salary Level: \$8-10 per hr.(depending on experience)

How to Apply: To apply for this position, please send your resume to liblao@gsu.edu.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.