



LIBRARY CONDUCT POLICY

University Library users have the right to expect an environment conducive to research and learning and free of disruptive activity. To ensure library users' rights, the library strictly enforces federal, state, local, and university rules governing behavior in public spaces. In addition, the library has established library-specific policies to protect users' rights within all locations of the University Library. The following are prohibited:

1. Violating the library's [Patron Food & Drink Policy](#).
2. Creating a disturbance or behaving in any manner that interferes with the normal uses of the library or affects the staff's ability to provide services, including, but not limited to, rowdiness, noise, loitering, panhandling, soliciting, and aggressive or offensive behavior.
3. Listening to content on computers, phones, or other devices in public areas without the use of headphones or earbuds. This includes having online conversations or meetings in public areas with the speaker on. Headphones or earbuds must be kept at a volume that is not audible to others.
4. Using furniture or furnishings for other than their intended purpose, including, but not limited to, lying on tables, putting feet on tables or chairs, etc.
5. Leaving personal materials unattended. The library assumes no responsibility for the loss or damage of unattended personal materials.
6. Bringing in personal belongings which are not essential to research or learning or placing personal belongings or library materials where they impede the movement of others. Large bags, luggage on wheels, backpacks, bedrolls, or collections of bags whose total size are in excess of 28" x 18" x 14" are not allowed. Exceptions may be made for GSU students or employees with musical instruments, sports equipment, or other equipment necessary for curricular or extracurricular activities.
7. Riding any wheeled vehicle (skateboards, roller skates, e-scooters, etc.) within the buildings, except for wheelchairs, mobility aids, and other power-driven mobility devices. Wheeled vehicles must be safely stored so as to not impede the movement of or cause injury to others.

8. Leaving children unattended in the library. Parents or guardians are responsible for their children's behavior while in the library. A parent or guardian must accompany children under the age of 16 at all times. Unattended children under the age of 16 will be escorted to security.
9. Removing or attempting to remove library materials or property without checking them out or without proper authorization.
10. Mutilating library materials; removing or attempting to remove electronic theft detection devices; misusing, defacing, or destroying library materials or property, including furniture or equipment, in any way.
11. Concealing library materials in the library for the exclusive use of an individual or group.
12. Being in an unauthorized area or remaining in the library after closing or when requested to leave during emergency situations.
13. Conducting unauthorized surveys, photography, or audio/video recording within the library buildings. Authorization must be pre-approved by the appropriate library administrator. Refer to the library's online [Filming and Photography permission form](#).
14. Using library spaces for commercial purposes. Prohibited activities include, but are not limited to, conducting non-GSU business, filming (other than for GSU official business or for classroom assignments with prior approval), or taking a legal deposition.
15. Using restroom facilities for activities other than the intended purpose for the facilities.

Prompt and appropriate action will be taken for violation of federal, state, or local policies governing conduct in public spaces or violation of the University Code of Conduct, Student Code of Conduct, or Library Conduct Policy. This applies to GSU students, employees, and visitors alike.

Originally approved by Library Administrative Council (LAC), 8/29/1995; Revisions approved by LAC and reviewed by GSU Legal Affairs, 12/18/2001; Revisions approved by LAC, 8/23/2007; Revised by LAC ad-hoc committee and approved by LAC, March 2009, and reviewed by GSU Legal Affairs, April 2009; Revisions approved by LAC, 6/16/2009; Revisions approved by LAC, 6/19/2018; Revisions approved by LAC, 8/17/2021; Revisions approved by LAC, 9/20/2022. Revision approved by LAC, 8/20/2024.