



Archivist, Southern Labor (Atlanta Campus)

Position and Responsibilities:

Ranked as the #2 Most Innovative University by U.S. News and World Report, Georgia State University has one of the fastest growing research profiles in the country and a proven commitment to the success of students from all backgrounds. The Georgia State University Library welcomes to our Atlanta campus team an innovative, collaborative, and service-oriented Archivist for the Southern Labor Archives. Reporting to the Head of Special Collections and Archives, the Archivist for the Southern Labor Archives is responsible for donor relations, selecting and acquiring collections, managing oral history projects, and securing external funding. The Archivist also manages the use of several foundation accounts, including two funds that require administration of a scholarship and a research award.

We welcome a highly-engaged archivist who collaborates with colleagues across the library in outreach and education activities including the creation of exhibits (physical and digital), workshops, and instruction. The Archivist works with students, faculty, and researchers to provide advanced reference services and supervise graduate students or temporary staff as needed. Additionally, this individual will be asked to represent the University Library by participating in professional activities concerning archival practices and labor at the local, state, and national level. This position requires travel to meet with donors, pack and transfer collections, conduct oral histories, perform outreach activities, and attend conferences and professional development workshops.

Environment:

Georgia State University Library's Special Collections and Archives collects and preserves unique and rare historical materials in selected subject areas. The department actively engages researchers, faculty, students, and the community through events, activities, instruction, and outreach efforts. Its goal is to advance scholarship and to further the educational, research, and service missions of the university. The collection focus is on records of organizations or papers of individuals documenting the twentieth and twenty-first century American South. Subject strengths include southern labor, music and radio broadcasting, women, gender and sexuality, and social change. The department manages several oral history programs featured in every major collecting area as well as rare books, the Georgia State University Archives, and over 8 million historical photographs, including the Atlanta Journal Constitution's photo morgue.

The University Library, Atlanta campus, provides one of the most attractive, open, and inviting educational facilities in the Southeast. The library is engaged with the campus community, offering a modern, inviting, and centralized facility supporting both teaching and research with expansive collections and outstanding assistance. Its signature Link, a multilevel glass structure that overlooks downtown Atlanta, connects the Library's two prominent buildings. CURVE (<http://curve.gsu.edu>) brings together students and expert researchers from all disciplines in a shared, hands-on, interactive space featuring cutting-edge hardware and software for data visualization and analysis. The University Library organization also includes five branch libraries at campuses in Alpharetta, Dunwoody, Clarkston, Decatur, and Newton. For additional information about the Georgia State University Library, visit <http://library.gsu.edu>.

Georgia State University, an innovative urban public research university, is a national leader in graduating students from widely diverse backgrounds. Georgia State readies students for professional pursuits, educates future leaders, and prepares citizens for lifelong learning. Enrolling one of the most diverse student bodies in the nation at its downtown research campus, vibrant branch campuses, and online, the university provides educational opportunities for more than 50,000 students at the graduate, baccalaureate, associate, and certificate levels. For additional information about Georgia State University, visit <http://www.gsu.edu>.

Qualifications:

Required

- ALA-accredited master's degree in information/library science, MA in History, or relevant master's degree
- Understanding of the rapidly changing role of archivists and the academic library in higher education
- Demonstrated ability to work effectively and diplomatically with a diverse group of researchers, donors, and staff.
- Effective oral, written, and interpersonal communication skills

Preferred

- Subject knowledge
- Experience with Archives Space and other archival systems
- Demonstrated experience working in a team-based environment
- Record of professional service and scholarly accomplishments
- Experience with donor relations and grant writing
- Experience working in an academic library

Condition of Work

Twelve-month assignment

Faculty rank and status

Support for research and professional activities

Non-Tenure track

Some travel required

Salary and Rank

\$50,000 minimum salary for 12 months. Salary commensurate with the candidate's education and experience. Appointment at a faculty rank [Instructor/Assistant/Associate Professor], on a contract renewal basis.

Submit a cover letter addressing the above qualifications; resume; and name, address, and phone number of three references. Review of materials will begin November 1, 2018 and continue until the position is filled.

Send materials to:

*Georgia State University
Attn: Human Resources Officer
University Library
100 Decatur Street, SE, Atlanta, GA 30303-3202
(404) 413-2700
liblao@gsu.edu*

All offers of employment at Georgia State University are contingent upon clear results of a thorough background check.

Georgia State University is an Equal Opportunity Employer and does not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.