



Acquisitions Librarian (Atlanta Campus)

Position and Responsibilities:

Ranked as the #2 Most Innovative University by U.S. News and World Report, Georgia State University has one of the fastest growing research profiles in the country and a proven commitment to the success of students from all backgrounds. The Georgia State University Library welcomes to our team an innovative, collegial, and highly-engaged Acquisitions Librarian to lead business processes for acquiring library resources for all six campus libraries. The successful candidate ensures oversight and management of collection fund expenditures, reports budget trends, creates and shares analytics and other reports that capture data needed for budget management and external reporting throughout the fiscal year.

Reporting to an Associate Dean whose responsibilities include all technical services, this position supervises two library staff members. Based at the main campus library in downtown Atlanta, the Acquisitions Librarian works closely with the cataloging unit, electronic resources unit and the collection development department. Georgia State University Library, as part of the University System of Georgia libraries, uses the Ex Libris Alma integrated library services platform. This position serves as the primary point person for Alma acquisitions functions and works with colleagues across library departments and institutions to maximize Alma's capabilities to meet users' needs. The successful candidate will be actively involved in statewide initiatives and the Georgia Alma consortia (GALILEO Interconnected Libraries), and at the national level through professional activities and service.

The Acquisitions Librarian is a member of the library faculty (non-tenure track), holds faculty rank, and is expected to engage in service and scholarly activities as outlined in the University Library's faculty guidelines. There are many opportunities to explore and expand one's skills and experiences within our collaborative and supportive environment.

Environment:

The University Library, Atlanta Campus, provides one of the most attractive, open, and inviting educational facilities in the Southeast. With over 1.4 million visitors in the past year, the Library is an integral part of the University community. The Library is engaged with the campus community, offering a modern, inviting, and centralized facility supporting both teaching and research with extensive collections and outstanding assistance.

Georgia State University, the largest university in the state, is an innovative urban public research university and a national leader in graduating students from widely diverse backgrounds. Georgia State readies students for professional pursuits, educates future leaders and prepares citizens for lifelong learning. Enrolling one of the most diverse student bodies in the nation at its downtown research campus, at its vibrant branch campuses and online, the university provides educational opportunities for more than 52,000 students at the graduate, baccalaureate, associate and certificate levels. For additional information about Georgia State University, visit <http://www.gsu.edu>.

Qualifications:

Required

- ALA-accredited master's degree in information/library science
- Familiarity with library acquisitions processes such as ordering, invoicing, receiving, payments, fund management
- Knowledge of budgeting principles (allocations, encumbrances, expenditures)
- Familiarity with management of acquisitions within an integrated library system or library services platform
- Effective oral, written, and interpersonal communication skills
- Ability to work effectively with culturally diverse library users and colleagues

Preferred

- Experience with Ex Libris Alma library services platform
- Knowledge of best practices for the collection and use of data to make analysis-driven decisions
- Record of professional service and scholarly accomplishments

Condition of Work

Twelve-month assignment

Faculty rank and status

Non-Tenure track

Support for research and professional activities

Salary and Rank

\$50,000 minimum salary for 12 months. Salary commensurate with the candidate's education and experience. Appointment at a faculty rank [Assistant Professor], on a contract renewal basis. Submit a cover letter addressing the above qualifications; resume; and name, address, and phone number of three references. Review of materials will begin November 1, 2018 and continue until the position is filled.

Send materials to:

*Georgia State University
Attn: Human Resources Officer
University Library
100 Decatur Street, SE, Atlanta, GA 30303-3202
(404) 413-2700
liblao@gsu.edu*

All offers of employment at Georgia State University are contingent upon clear results of a thorough background check.

Georgia State University is an Equal Opportunity Employer and does not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.