

FEDERAL WORK STUDY STUDENT
DIGITAL LIBRARY SERVICES

Department: Digital Library Services, Library South, 6th Floor

Description: The Digital Library Services (Systems) department is currently seeking to hire one Federal Work Study student employee to assist with technology help tickets and computer maintenance in the library. The Library System Unit handles all computer operations for students and staff.

Examples of Duties:

- Install/uninstall software on user computers
- Troubleshoot issues presented by users
- Setup user computer stations
- Assist in organizing IT equipment
- Assists with lifting and moving IT equipment
- Other duties as assigned

Qualifications:

- Currently enrolled in at least 6 credit hours
- Ability to adapt to changes quickly
- Ability to work independently
- Provide excellent customer service
- Must be punctual and work well in a team environment
- Must qualify for Work Study (award letter must be provided)

Hours and Shifts: 12:30 p.m. - 4:30 p.m. Monday – Friday (15-20 hours per week)

Salary Level: \$8.00 - \$10.00 per hour (depending on experience).

How to Apply: To apply for this position, please send your cover letter and resume to liblao@gsu.edu

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